

**LOTHIAN & BORDERS
COMMUNITY JUSTICE AUTHORITY
(L&B CJA)**

Audited Financial Statements 2008/09

Lothian & Borders Community Justice Authority (L&B CJA)

Statement of Accounts

Year to 31 March 2009

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FOREWORD BY THE CHIEF OFFICER

Introduction

The audited Statement of Accounts presents the financial position and performance of the Lothian & Borders Community Justice Authority for the year to 31 March 2009. This foreword describes briefly the nature and purpose of each of the statements which follow and the principal items of interest or note which are contained within the accounts.

Community Justice Authorities were established under the Management of Offenders etc. (Scotland) Act 2005 with the overall aim of providing a strategic level for planning, managing performance and reporting on the performance of the local authorities and their statutory partners who coordinate offender services. Lothian & Borders Community Justice Authority (L&B CJA) commenced operation in November 2006.

The constituent councils of L&B CJA are City of Edinburgh, East Lothian, Midlothian, Scottish Borders and West Lothian. In 2008/09 the CJA allocated grants to its constituent councils to deliver an approved programme of Criminal Justice Social Work Services.

The Statement of Accounts comprise the following financial statements and accompanying explanatory notes:

- **Statement of Accounting Policies**
The Statement of Accounting Policies explains the basis for the recognition, measurement and disclosure of transactions and other events shown in the Statement of Accounts.
- **Income and Expenditure Account**
The Income and Expenditure Account reports the net cost for the year of the services which the CJA is responsible for providing and shows how the cost of these services has been financed from general government grants.
- **Statement of Movement on the General Fund Balance**
This statement reconciles the financial position shown in the Income and Expenditure Account to the movement on the CJA's General Fund Balance.
- **Statement of Total Recognised Gains & Losses**
This statement brings together all gains and losses recognised during the financial year.
- **Balance Sheet**
This sets out the overall financial position of the CJA.
- **Cash Flow Statement**
This statement complements the Income and Expenditure Account and Balance Sheet by disclosing the inflows and outflows of cash to and from the CJA in the course of the year.
- **Statement of Responsibilities for the Statement of Accounts**
This statement sets out the respective responsibilities of the CJA and the Chief Officer for the accounts.
- **Statement of Internal Financial Control**
This sets out the framework within which financial control is managed and reviewed and the main components of the financial control system, including the arrangements for Internal Audit.

FOREWORD BY THE CHIEF OFFICER

Financial Performance

Revenue Grant

For 2008/09, the CJA is required to present its financial performance as an Income and Expenditure Account. This can be seen on page 6. The Income and Expenditure Account complies with UK GAAP (Generally Accepted Accounting Practice). The outturn position is summarised below:

	£'000
Gross S27 Expenditure per the Income & Expenditure Account	14,204
Gross Administration Expenditure per the Income & Expenditure Account	208
Total Gross Expenditure of the Partnership in 2008/09	<u>14,412</u>
Scottish Government S27 Grant	(14,204)
Scottish Government CJA Administration Grant	(207)
Other Operating Income	<u>(1)</u>
Total Net Expenditure for Revenue Grant Purposes in 2008/09	<u><u>0</u></u>

Revenue Budget Performance

Although the Income and Expenditure Account shows a nil balance, the following should be noted:

Scottish Government S27 Grant was allocated in full across the Constituent Councils. Details of this expenditure are included in S27 returns on pages 16 to 21.

Scottish Government CJA Administration Grant had a cumulative underspend of £0.038m at 31/03/09, which was carried forward into 2009/10 pending a decision by Scottish Government on its future use by the CJA or repayment to Scottish Government. This included £0.035m carried forward from 2007/08. As noted in the Audited Financial Statements for 2007/08, this underspend arose largely from lower support services costs than initially anticipated and less use of consultancy services than projected.


FRS 17 - Retirement Benefits

Financial Reporting Standard (FRS) 17 is based on the principle that an organisation should account for retirement benefits at the point at which it commits to paying them, rather than when payment actually falls due.

The decision has been taken not to comply with FRS 17 for the purpose of these accounts on the grounds that the amounts involved are immaterial. This position will be subject to review for 2009/10.

Financial Instruments

The 2007 Statement of Recommended Practice stipulates that information required by FRS25 Financial Instruments: Presentation and Disclosures; FRS26 Financial Instruments: Recognition and Measurement; and FRS29 Financial Instruments: Disclosures; be disclosed by way of a note in the financial statements. L&B CJA is primarily grant funded on an annual basis and the Authority holds only minimum financial instruments on its balance sheet, represented by balances due to or from the City of Edinburgh Council Loans Fund, debtors and creditors. The Authority has no long term debt or investments and so much of the disclosure notes for financial instruments are not appropriate for inclusion in the accounts. This position is reviewed regularly and wider disclosure will be made at such time as the Authority's financial instruments become material.



Chris Hawkes
Chief Officer
29 October 2009

STATEMENT OF ACCOUNTING POLICIES

The Accounts for the year ended 31 March 2009 have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2008: A Statement of Recommended Practice (SORP) and the Best Value Accounting Code of Practice (BVACOP). This is to ensure that the Accounts provide a true and fair view of the financial position and transactions of L&B CJA.

The accounts have been prepared on a historic cost basis.

Income and Expenditure

- The Income and Expenditure Account has been prepared on an accruals basis in accordance with the Code of Practice.
- Government Grants have been accounted for on an accruals basis.

Operating Leases

Premises rental and car lease payments under operating leases are charged to the Income and Expenditure Account on a straight line basis over the period of the lease.

Charges for use of Fixed Assets

The value of fixed assets is less than £3,000 and transactions are therefore treated as revenue expenditure for the purpose of these accounts. In 2007/08, the de-minimus for accounting for fixed assets was £10,000. This change in policy does not result in a requirement to re-state the previous year's accounts.

Pensions

Lothian and Borders CJA participates in the Local Government Pension Scheme (LGPS) administered by Scottish Borders Council. The scheme provides members with defined benefits related to pay and service. As a minor non-principal authority, Lothian and Borders CJA accounts for pension costs as if it were a defined contribution scheme. The accounting treatment is based on an inability to identify the CJA's share of the underlying assets and liabilities of the Fund and the fact that the CJA is subject to a non-specific employer contribution rate. Details of the scheme are as follows:

- Employees, subject to certain qualifying criteria, are eligible to join the Local Government Pension Scheme (LGPS). The LGPS is a defined benefit statutory scheme, administered in accordance with the Local Government Pension Scheme (Scotland) Regulations 1998, as amended.
- The pension costs charged to the Income and Expenditure Account in respect of employees are equal to the contributions paid to the funded scheme. The Authority's contribution to the Scottish Borders Council Pension Fund was £15,431 for the period 1st April 2008 to 31st March 2009. There were no material prepaid or accrued pension contributions at 31st March 2009.
- The accounts have not been prepared in accordance with Financial Reporting Standard 17: Retirement benefits (FRS17). The amount by which pension costs under FRS 17 is different from the contributions due under the pension scheme regulations is not considered material.

Basis of Inclusion of Debtors and Creditors

The revenue accounts are prepared on an income and expenditure basis, therefore amounts estimated to be due to or from the CJA in respect of that year but still outstanding at the year end are included in the accounts.

INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2009

2007/08 £'000	Notes	Gross Expenditure £'000	Income £'000	Net Expenditure £'000
Section 27				
8,692	City of Edinburgh Council	6.2	9,017	9,017
907	East Lothian Council	6.2	936	936
932	Midlothian Council	6.2	926	926
1,264	Scottish Borders Council	6.2	1,379	1,379
1,830	West Lothian Council	6.2	1,946	1,946
<u>(13,625)</u>	Grant Scottish Government	6.1	<u>(14,204)</u>	<u>(14,204)</u>
0		14,204	(14,204)	0
Administration				
175	Administration Expenses		200	200
4	Members Allowances	2	3	3
5	Audit Fees	4	5	5
0	Interest and Investment Income		(1)	(1)
<u>(184)</u>	Grant Scottish Government	6.1	<u>(207)</u>	<u>(207)</u>
0		208	(208)	0
0 Net Operating Expenditure				0

STATEMENT OF MOVEMENT ON THE GENERAL FUND BALANCE

for the year ended 31 March 2009

2007/08		£'000
<u>0</u>	(Surplus) / Deficit in the Income and Expenditure Account	<u>0</u>
0	General Fund (Surplus) / Deficit	0
<u>0</u>	General Fund Balance Brought Forward	<u>0</u>
<u><u>0</u></u>	General Fund Balance Carried Forward	<u><u>0</u></u>

STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

for the year ended 31 March 2009

2007/08		£'000
<u>0</u>	(Surplus) / Deficit on the Income and Expenditure Account for the Year	<u>0</u>
<u><u>0</u></u>	Total Recognised Losses / (Gains) for the Year	<u><u>0</u></u>


BALANCE SHEET

as at 31 March 2009

2008 £'000	Notes	£'000	£'000
Current Assets			
327	Grant Retention - Scottish Government	0	
0	Debtors - Scottish Government	41	
0	Bank/Cash	2	
<u>120</u>	Balance Due from CEC Loans Fund	<u>158</u>	
447			201
Less: Current Liabilities			
(120)	Creditors - General	8	(39)
<u>(327)</u>	S27 Grants due to Constituent Authorities		<u>(162)</u>
0	Total Assets Less Current Liabilities		0
Long-Term Liabilities			
<u>0</u>		<u>0</u>	
<u>0</u>			<u>0</u>
<u>0</u>	TOTAL ASSETS LESS LIABILITIES		<u>0</u>
Represented by:			
0	Capital Adjustment Account		0
<u>0</u>	Pension Reserve		<u>0</u>
<u>0</u>	TOTAL NET WORTH		<u>0</u>

The unaudited financial statements were authorised for issue on 2 October 2009.

The audited financial statements were authorised for issue on 29 October 2009.


 Chris Hawkes
 Chief Officer
 29 October 2009

CASH FLOW STATEMENT

For the year ended 31 March 2009

2007/08		Notes	£'000	£'000
£'000	REVENUE ACTIVITIES			
	Cash Outflows			
82	Cash Paid to and on Behalf of Employees		115	
<u>13,747</u>	Other Operating Cash Payments		<u>14,255</u>	14,370
13,829				
	Cash Inflows			
(13,872)	Other Government Grants	10	(14,697)	
<u>(3)</u>	Other Operating Cash Receipts		<u>0</u>	(14,697)
(13,875)				
(46)	NET CASH (INFLOW) / OUTFLOW FROM REVENUE ACTIVITIES			(327)
	RETURNS ON INVESTMENTS AND SERVICING OF FINANCE			
	Cash Inflows			
<u>0</u>	Interest Received			<u>(1)</u>
(46)	NET CASH (INFLOW) / OUTFLOW BEFORE FINANCING			(328)
<u>(46)</u>	(INCREASE)/DECREASE IN CASH	9		<u>(328)</u>

NOTES TO THE CORE FINANCIAL STATEMENTS

1. Publicity Account (Section 5 of the Local Government Act 1986)

Under this legislation, the Partnership is required to maintain a separate publicity account. The Partnership's expenditure on publicity was £22,101 in 2008/09 (£200 in 2007/08).

2. Members' Allowances and Expenses

	2008/09 £'000	2007/08 £'000
Expenses paid to members	3	4
	3	4
	3	4

3. Officers' Remuneration

The numbers of employees whose remuneration during the year exceeded £50,000 were as follows:

	2008/09	2007/08
£50,001 - £60,000		1
£60,001 - £70,000	1	
Total	1	1
	1	1

4. Audit Fee

An audit fee of £4,700 was paid in 2008/09 (an audit fee of £5,000 was paid in 2007/08, which was a combined audit fee in respect of 2006/07 and 2007/08). This was the notified sum in respect of statutory external audit services to be undertaken in accordance with the Code of Audit Practice by Audit Scotland. There were no fees payable in respect of any other service provided by Audit Scotland over and above the statutory duties undertaken in accordance with the Code.

5. Operating Leases

The CJA entered into a 3 year lease of an office at Scottish Borders Area Office, Rosetta Road, Peebles, which has been accounted for as an operating lease. The rental charge to the Income and Expenditure Account in 2008/09 was £5,500. The CJA is committed to a rental charge of £5,500 in 2009/10. The lease commenced on 1/4/07.

The CJA also has a 3 year operating lease for a vehicle for use by the Chief Officer. The charge to the Income and Expenditure Account in 2008/09 was £4,509. The lease commenced 6/09/07.

	Land and Buildings £'000	Vehicles, Plant and Equipment £'000
Leases expiring in 2009/10	6	
Leases expiring between 2010/11 and 2013/14		5

NOTES TO THE CORE FINANCIAL STATEMENTS

6. Related Parties

During the year, the CJA entered into a number of transactions with related parties. The most material of these transactions include:

6.1 Government Grants	2008/09 £'000	2007/08 £'000
Revenue Grants		
Scottish Government -		
S27 Grant	14,204	13,625
Administration Grant	209	184
Total Government Grants	<u>14,413</u>	<u>13,809</u>
6.2 Constituent Authorities - Revenue Income and Expenditure		
• Revenue Expenditure - Allocation of S27 Grant		
City of Edinburgh Council	9,017	8,692
East Lothian Council	936	907
Midlothian Council	926	932
Scottish Borders Council	1,379	1,264
West Lothian Council	1,946	1,830
Total Revenue Expenditure	<u>14,204</u>	<u>13,625</u>
• Revenue Expenditure - Support Services		
City of Edinburgh Council - Financial Services to CJA	7	16
Scottish Borders Council - IT,HR, Property and Payroll Services to CJA	3	16
Total Revenue Expenditure	<u>10</u>	<u>32</u>
• Revenue Income - other		
Scottish Borders Council - credit for overcharge in 2006/07	0	(3)
Total Revenue Income	<u>0</u>	<u>(3)</u>

NOTES TO THE CORE FINANCIAL STATEMENTS

7. Capital Commitments

At 31 March 2009 the CJA had no contractual commitments for capital works.

8. Debtors / Creditors

The following represents amounts due to / (from) the CJA, at 31 March 2009, with its related parties.

• Creditors	2008/09 £'000	2007/08 £'000
City of Edinburgh Council S 27 Grant due	(41)	0
Midlothian Council S 27 Grant due	(22)	0
Scottish Borders Council S 27 Grant due	(66)	0
West Lothian Council S 27 Grant due	(33)	0
Scottish Government - revenue grant	(39)	(36)
City of Edinburgh Council - Financial Services /Accounts Preparation	0	(16)
Scottish Borders Council - Support Services and Salary Cost Recharge	0	(62)
CEC Loan Fund	0	0
	<u>(201)</u>	<u>(114)</u>
• Debtors		
Revenue Grant - Scottish Government	<u>41</u>	<u>0</u>
	<u>41</u>	<u>0</u>

The following represents amounts due to / (from) the Partnership, at 31 March 2009, with other parties:

Creditors - Audit Scotland and various suppliers invoices	<u>0</u>	<u>(6)</u>
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NOTES TO THE CORE FINANCIAL STATEMENTS

9. Reconciliation of the Cash Flow Statement with the Income and Expenditure Account

	2008/09		2007/08	
	£'000	£'000	£'000	£'000
(Surplus) / Deficit per Income and Expenditure Account		0		0
Non-Cash Transactions:		0		0
Year-End Variations				
Increase / (Decrease) in Revenue Debtors	(247)		(63)	
Decrease / (Increase) in Revenue Creditors	(81)		17	
		<u>(328)</u>		<u>(46)</u>
Net Cash (Inflow) / Outflow from Revenue Activities		<u><u>(328)</u></u>		<u><u>(46)</u></u>

10. Analysis of Government Grants shown in Cash Flow Statement

Revenue	2008/09		2007/08	
	£'000	£'000	£'000	£'000
Other Government Grants:				
Revenue S27		(14,488)		(13,688)
CJA Administration		(209)		(184)
		<u><u>(14,697)</u></u>		<u><u>(13,872)</u></u>

11. Events After the Balance Sheet Date

In July 2009, the CJA paid a disputed insurance excess of £6,551 on a claim for the replacement cost of a MAPPA vehicle, which was previously funded from S 27 grant. As this cost related to an event during 2008/09, it is appropriate that this be treated as a post balance sheet event. There were no other material events that occurred between 1 April 2009 and the date the accounts were authorised for issue.

The unaudited financial statements were authorised for issue by Chris Hawkes, Chief Officer on 2 October 2009.

The audited financial statements were authorised for issue on 29 October 2009

STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

The CJA's Responsibilities

The CJA is required:

- to make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. That officer is the Chief Officer.
- to manage its affairs to secure economic, efficient and effective use of its resources and safeguard its assets.

The Chief Officer's Responsibilities

The Chief Officer is responsible for the preparation of the CJA's Statement of Accounts which, in terms of the CIPFA / LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code of Practice'), is required to represent a true and fair view of the financial position of the CJA at the accounting date and its income and expenditure for the year ended 31 March 2009.

In preparing this statement of accounts, the Chief Officer has ensured that:

- suitable accounting policies have been selected and then applied consistently;
- judgements and estimates made were reasonable and prudent;
- the Code of Practice has been complied with, except where stated in the Policies and Notes to the Core Financial Statements.

The Chief Officer has also taken reasonable steps to ensure:

- that proper accounting records were kept which were up to date;
- the prevention and detection of fraud and other irregularities.

Statement of Accounts


The Statement of Accounts presents a true and fair view of the financial position of the CJA as at 31 March, 2009, and its income and expenditure for the year ended 31 March, 2009.



Chris Hawkes
Chief Officer
29 October 2009

STATEMENT ON THE SYSTEM OF INTERNAL FINANCIAL CONTROL FOR THE YEAR ENDED 31 MARCH 2009

1. This statement is given in respect of the statement of accounts for the Lothian and Borders Community Justice Authority for the year ended 31 March 2009. I acknowledge my responsibility for ensuring that an effective system of internal financial control is maintained and operated.
2. The system of internal financial control can provide only reasonable and not absolute assurance that assets are safeguarded, that transactions are authorised and properly recorded and that material errors or irregularities are either prevented or would be detected within a timely period.
3. The system of internal financial control is based on a framework of regular management information, financial regulations, administrative procedures (including segregation of duties), management supervision and a system of delegation and accountability. This framework places reliance upon the controls in place in each of the constituent councils, in addition to those operating within the Authority.
 - comprehensive budgeting systems within each council;
 - regular reviews of periodic financial reports that measure financial performance against forecasts;
 - targets against which financial and operational performance can be assessed, measured by subject area groups;
 - preparation of regular financial reports that compare expenditure with plans and forecasts; and
 - clearly-defined capital expenditure guidelines.
4. The Internal Audit function is provided by each constituent Council. This includes a Certified Section 27 Claim from each constituent council's Finance Director.
5. My review of the effectiveness of the system of internal financial control is informed by:
 - regular reports by working groups and councils;
 - the work of managers and accountants within the constituent councils;
 - the work of the internal auditors as described above;
 - the work of external auditors in their Report to Members and other reports to the Authority; and
 - each constituent council's externally audited Criminal Justice Social Work Services Grant Claim.
6. Having reviewed the above, it is my opinion that reasonable assurance can be placed upon the adequacy and effectiveness of the Authority's internal control system. The control environment will be further enhanced by the continuation of current work to embed Risk Management within the Authority.



Chris Hawkes
Chief Officer
29 October 2009

LOTHIAN & BORDERS COMMUNITY JUSTICE AUTHORITY
AUDITED OUTTURN REPORT ON SECTION 27 EXPENDITURE 2008/09
L & B CJA Wide Position at 31/03/09

Service	2008/09 ALLOCATION	STAFF COSTS	OTHER	TOTAL
Core				
Probation	£1,447,352	£1,433,600	£151,577	£1,524,779
Community Service	£2,205,206	£2,258,502	£330,408	£2,427,374
Social Enquiry Reports	£1,604,265	£1,494,858	£85,115	£1,602,041
Throughcare	£897,390	£405,231	£468,006	£434,693
Home Detention Curfew	£48,023	£531,853	£500,472	£533,044
HCR	£25,148	£61,731	£16,905	£65,587
SAO	£81,873	£107,689	£35,299	£113,989
Mandatory SAO	£235,736	£158,319	£25,315	£164,190
Diversion	£669,269	£259,112	£236,580	£300,290
Bail	£401,265	£196,975	£58,045	£214,684
Court Services	£423,276	£268,045	£55,074	£304,949
Approved Virement	£94,666	£0	£68,000	£0
Total Core Services	£8,133,469	£7,175,915	£208,756	£7,685,620
Non Core				
Alcohol Education Project (Probation)	£99,709	£1,314	£92,745	£94,059
Arrest Referral	£289,542	£5,447	£264,246	£269,693
Arrest Referral - Drug Treatment	£100,000	£2,061	£99,998	£102,059
Constructs PSSO	£145,150	£138,793	£6,283	£145,076
Caledonian Programme	£120,167	£95,087	£23,219	£118,306
Community Sex Offender Groupwork Programme	£350,000	£265,806	£74	£265,732
Delivery of the National Training Programme	£72,500	£63,096	£11,112	£74,208
Domestic Violence	£208,220	£147,457	£35,034	£182,491
DTTO	£1,630,924	£826,269	£834,703	£1,660,972
DTTO Pilot Scheme for Lower Tariff Offenders	£524,174	£75,668	£177,302	£252,970
DTTO Pilot Scheme for Lower Tariff Offenders (Start Up Costs - Invoices required)	£66,338	£0	£0	£0
Employment Training	£109,964	£11,700	£98,956	£110,656
Fiscal Work Order Pilots (from June 2008)	£41,667	£44,101	£6,403	£37,698
NCH Intensive Probation Project	£254,233	£58,333	£178,058	£236,391
Mandatory Drug Testing of Arrestees (Paid at the end of each month rather than with monthly payment)	£432,213	£12,894	£201,000	£205,143
MAPPA - Admin Costs	£262,822	£104,699	£137,608	£242,307
Mediation and Reparation	£115,365	£1,191	£103,154	£104,345
Pathway Link Centre	£253,000	£5,215	£253,000	£258,215
Supported Accommodation	£910,313	£436,336	£496,117	£932,453
CJA ISP Contingency	£0	£0	£0	£0
The Bridge Drug Misuse Programme	£10,000	£9,259	£0	£9,259
Throughcare Addiction Services	£211,449	£174,826	£58,395	£233,221
Time to Change	£102,320	£40,537	£8,500	£37,386
Turning Point	£105,895	£2,008	£97,424	£99,432
Approved Virement	£94,666	£0	£0	£0
New Service Development Funding				
Persistent Young Offenders Service	£122,944	£0	£122,944	£122,944
Women Offender Programme Development	£15,000	£0	£15,000	£15,000
Family Support Worker	£15,000	£0	£15,000	£15,000
Numeracy & Literacy Service	£30,000	£0	£30,000	£30,000
Development of Victim Component in Offender Programme	£5,000	£0	£5,000	£5,000
Total Non Core	£6,509,243	£2,522,096	£3,358,322	£5,860,017
				£964,684
Overall Total	£14,642,713	£9,698,011	£3,567,079	£14,510,321
<i>Post Period Event - Disputed 2008/09 MAPPA invoice approved</i>			£6,551	£6,551
Revised Total	£14,642,713	£9,698,011	£3,573,630	£14,516,872

LOTHIAN & BORDERS COMMUNITY JUSTICE AUTHORITY
AUDITED OUTTURN REPORT ON SECTION 27 EXPENDITURE 2008/09

City of Edinburgh Position at 31/03/09

Service	2008/09 ALLOCATION	STAFF COSTS	OTHER	TOTAL
Core				
Probation	£825,031	£773,179	£112,250	£885,429
Community Service	£1,257,030	£1,116,957	£301,808	£1,415,665
Social Enquiry Reports	£914,476	£779,339	£113,070	£892,409
Throughcare	£525,692	£24,646	£3,578	£28,224
Home Detention Curfew	£27,483	£425,680	£101,076	£526,764
HCR	£14,335	£23,912	£3,472	£27,384
SAC	£46,070	£59,498	£18,171	£75,669
Mandatory SAC	£155,783	£97,970	£26,627	£124,597
Diversion	£381,502	£112,979	-£9,235	£103,744
Bail	£228,732	£23,222	£129,757	£152,079
Court Services	£241,279	£143,895	£5,406	£149,301
Approved Virement	£68,000			£0
Total Core Services	£4,686,014	£3,981,285	£803,780	£4,385,069
Non-Core				
Alcohol Education Project (Probation)	£71,843	£1,314	£63,758	£65,072
Arrest Referral	£289,542	£5,447	£264,246	£269,893
Arrest Referral - Drug Treatment	£100,000	£2,081	£99,998	£102,059
Constructs PSSO	£0			£0
Caledonian Programme	£93,579	£35,194	£19,455	£49,449
Community Sex Offender Groupwork Programme	£225,402	£243,526	-£83,878	£169,048
Delivery of the National Training Programme	£60,000	£50,696	£11,112	£61,708
Domestic Violence	£183,484	£147,457	£12,871	£160,328
DTTO	£880,475	£466,889	£477,500	£974,369
DTTO Pilot Scheme for Lower Tariff Offenders	£524,174	£76,668	£177,302	£262,970
DTTO Pilot Scheme for Lower Tariff Offenders (Start Up Costs - Invoiced required)	£68,338	£0	£0	£0
Employment Training	£88,069	£1,830	£88,785	£90,595
Fiscal Work Order Pilots (from June 2008)	£0			£0
NCH Intensive Probation Project	£157,912	£2,971	£144,115	£147,086
Mandatory Drug Testing of Arrestees (Paid at the end of each month rather than with monthly payment)	£432,213	£4,143	£201,000	£205,143
MAPPAs - Admin Costs	£211,291	£71,092	£119,256	£190,348
Mediation and Reparation	£92,292	£1,191	£80,480	£81,651
Pathway Link Centre	£253,000	£5,215	£253,000	£258,215
Supported Accommodation	£583,708	£402,516	£247,587	£660,103
CJA ISP Contingency				£0
The Bridge Drug Misuse Programme	£0			£0
Throughcare Addiction Services	£167,907	£153,353	£35,513	£188,866
Time to Change	£102,320	£28,886	£8,500	£37,386
Turning Point	£105,895	£2,008	£97,424	£99,432
Approved Virement	-£68,000			£0
New Service Development Funding				£0
Persistent Young Offenders Service	£122,944		£122,944	£122,944
Women Offender Programme Development	£15,000		£15,000	£15,000
Family Support Worker	£15,000		£15,000	£15,000
Numeracy & Literacy Service	£30,000		£30,000	£30,000
Development of Victim Component in Offender Programme	£5,000		£5,000	£5,000
Total Non-Core	£6,779,006	£1,917,407	£2,906,129	£4,231,616
Actual Overheads (restricted within 8% of Allocation)				£602,552
Overall Total	£9,450,000	£5,312,742	£9,309,909	£9,225,203
Post Period Event - Disputed 2008/09 MAPPA Invoice approved			£6,551	£6,551
Revised Total	£9,450,000	£5,312,742	£9,316,460	£9,231,754

CERTIFICATION

I certify that the amounts shown have been spent on the above services in the financial year.
 Further information may be obtained from ..Graeme Sienhouse, Finance Manager, Health & Social Care Section....

Signed Katey Kelly Director of Finance

LOTHIAN & BORDERS COMMUNITY JUSTICE AUTHORITY

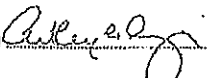
AUDITED OUTTURN REPORT ON SECTION 27 EXPENDITURE 2008/09

East Lothian Position at 31/03/09

2008/09 ALLOCATION	2008/09 EXPENDITURE	2008/09 DIFFERENCE	2008/09 TOTAL
Core			
Probation	£119,902	£104,252	£12,650
Community Service	£102,604	£156,641	£26,129
Social Enquiry Reports	£132,901	£119,376	£0,839
Throughcare	£64,065	£75,128	£8,387
Home Detention Curfew	£2,411	£0	£0
HCR	£2,083	£5,134	£3,051
SAO	£6,783	£11,668	£4,885
Mandatory SAO	£7,328	£5,834	£1,494
Diversions	£55,444	£20,261	£1,670
Ball	£33,242	£12,801	£1,038
Court Services	£35,065	£33,312	£2,746
Approved Viement			
Non Core			
Alcohol Education Project (Probation)	£0		
Arrest Referral	£0		
Arrest Referral - Drug Treatment	£0		
Constructs PSSO	£0		
Caledonian Programme	£10,647	£16,000	£0
Community Sex Offender Groupwork Programme	£33,947	£4,269	£34,208
Delivery of the National Training Programme	£0		
Domestic Violence	£0		
DTTO	£153,509	£0	£162,888
DTTO Pilot Scheme for Lower Tariff Offenders	£0		
DTTO Pilot Scheme for Lower Tariff Offenders (Start Up Costs - Invoices required)	£0		£0
Employment Training	£3,045		
Fiscal Work Order Pkols (from June 2008)	£0	£29,170	£29,170
NCH Intensive Probation Project	£20,145		£31,574
Mandatory Drug Testing of Arrestees (Paid at the end of each month rather than with monthly payment)	£0	£8,751	
MAPP - Admin Costs	£10,822		£9,472
Mediation and Reparation	£0		
Pathway Link Centre	£0	£0	
Supported Accommodation	£34,541		£17,749
The Bridge Drug Misuse Programme	£0		
CJA ISP Contingency			
Throughcare Addiction Services	£11,650		£11,651
Time to Change	£0	£11,051	
Turning Point	£0		
Approved Viement			
New Service Development Funding			
Persistent Young Offenders Service	£0		
Women Offender Programme Development	£0		
Family Support Worker	£0		
Numeracy & Literacy Service	£0		
Development of Victim Component in Offender Programme	£0		
Total Non Core	£433,490	£108,809	£229,172
Actual Overheads (restricted within 8% of Allocation)			£61,821
Overall Total	£708,007	£207,067	£492,940

CERTIFICATION

I certify that the amounts shown have been spent on the above services in the financial year.
Further information may be obtained from ...John Han, Finance Support Manager, Community Support

pp Signed  Director of Finance

CRIMINAL JUSTICE SOCIAL WORK SERVICES
Lothian & Borders CJA - Annual Financial Statement 2008/09
Authority : Midlothian

Service	2008/09 Allocation	Staff costs	Other costs	Total
Core				
Probation	£116,576	£147,763	£14,705	£162,408
Community Service	£177,011	£189,818	£18,307	£299,125
Social Enquiry Reports	£120,774	£162,109	£13,057	£172,957
Throughcare	£64,807	£17,030	£1,564	£19,305
Home Detention Curfew	£3,270	£0	£0	£0
HCR	£7,019	£21,085	£2,025	£25,110
SAO	£12,360	£0	£0	£0
Mandatory SAO	£33,722	£0	£11,368	£11,368
Diversion	£32,200	£0	£7,483	£7,483
Rest	£33,078	£0	£11,003	£11,003
Court Services	£28,056	£0	£0	£0
Approved Visitation	£28,056	£0	£0	£0
Total Core Services	£642,473	£817,918	£60,411	£927,807
Involving DTTO Pilot Scheme for Lower Tenth Offenders Start Up Costs				
Total Core Services	£642,473	£817,918	£60,411	£927,807
Non Core				
Alcohol Education Project (Probation)	£7,584		£7,004	£7,584
Arrest Referral				
Arrest Referral - Drug Treatment				
Continuing PSCO				
Coedonian Programme	£18,647	£20,015	£1,750	£21,771
Community Sex Offender Groupwork Programme	£15,493		£12,460	£12,460
Delivery of the National Training Programme				
Domestic Violence	£24,730		£22,160	£22,160
DTTO				
DTTO Pilot Scheme for Lower Tenth Offenders	£0,050			£0
Employment Training				
Fixed Work Order Pilots (from June 2008)				
SADRO Intensive Probation Project	£37,562	£27,050	£7,350	£29,372
Mandatory Drug Testing of Arrestees				
MAPPA	£10,367	£10,367	£800	£11,270
Mediation and Reparation	£23,073		£22,094	£22,094
Pathway Link Centre				
Supported Accommodation				
Intensive Supervision & Monitoring of:	£137,506		£121,205	£121,205
JL				
JP				
The Bridge Drug Misuse Programme				
Throughcare Addiction Services				
Issue to Change	£8,781		£8,781	£8,781
Turning Point				
New Service Development Funding				
Parasit Young Offenders Service				
Women Offender Programme Development				
Family Support Worker				
Homecare & Literacy Service				
Development of Victim Component in Offender Programme				
Approved Visitation	£26,000	£0	£0	£0
Total Non Core Services	£26,397	£10,367	£29,417	£27,405
Actual Overruns (as limited within 0% of the allocation)				£27,405
Overall Total	£623,370	£828,285	£82,828	£933,682

CERTIFICATION

I certify that the amounts shown have been spent on the above services in the financial year.

Further information may be obtained from CALLUM ALSMAYER Finance Manager ACCOUNTANT (271-3127)

Signed [Signature] Director of Finance

Important Note:

Completed Forms should be returned to Carol McKeagney, Scottish Executive Justice Department, Community Justice Services, St. Andrews House, Regent Road, Edinburgh EH1 3XU (carol.mckeagney@scotland.ncl.gov.uk) as soon after the end of the financial year as possible and no later than 30 September 2009.

FOR SCOTTISH EXECUTIVE USE	Received on:	By:
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CRIMINAL JUSTICE SOCIAL WORK SERVICES
Lothian & Borders CJA - Annual Financial Statement 2008/09
Authority : Scottish Borders

Service	2008/09 Allocation	Staff costs	Other costs	Total
Core				
Probation	157,824	£110,055	£19,830	£135,893
Community Service	240,464	£224,182	£69,539	£293,718
Social Enquiry Reports	174,935	£128,636	£21,989	£150,625
Throughcare	89,955	£51,440	£8,763	£60,233
Home Detention Curfew	6,557			£0
HCR	2,742	£2,016	£345	£2,361
SAO	8,928	£8,323	£2,582	£10,905
Mandatory SAO	10,334	£14,217	£2,430	£16,647
Overseen	72,980	£53,665	£9,173	£62,838
Cell	43,755			£0
Court Services	46,156	£33,940	£5,602	£39,742
Total Core Services	£843,830	£632,474	£140,489	£772,962
Involving				
DTTO Pilot Scheme for Lower Tariff Offenders Start Up Costs	£0			£0
Total	£0	£0	£0	£0
Non Core				
Alcohol Education Project (Probation)	£20,102		£21,023	£21,023
Arrest Referral	£0			£0
Arrest Referral - Drug Treatment	£0			£0
Construct PSSO	£0			£0
Coedman Programme	£15,647	£15,414		£15,414
Community Sex Offender Groupwork Programme	£41,297		£33,495	£33,495
Delivery of the National Training Programme	£0			£0
Domestic Violence	£0			£0
DTTO	£305,308	£110,460	£123,021	£233,487
DTTO Pilot Scheme for Lower Tariff Offenders	£0			£0
Employment Training	£0			£0
Fiscal Work Order Pilots (from June 2008)	£0			£0
SACRO Intensive Probation Project	£30,625	£28,355		£28,355
Mandatory Drug Testing of Arrestees	£0			£0
MAPP	£18,050	£11,159	£5,555	£16,713
Mediation and Reparation	£0			£0
Pathway Link Centre	£0			£0
Supported Accommodation	£83,207		£94,729	£94,729
Intensive Supervision & Monitoring of	£0			£0
JL	£0			£0
KP	£0			£0
The Bridge Drug Misuse Programme	£10,000	£9,259		£9,259
Throughcare Addiction Services	£9,916	£9,181		£9,181
Time to Change	£0			£0
Turning Point	£0			£0
New Service Development Funding	£0			£0
Perfection Young Offenders Service	£0			£0
Woman Offender Programme Development	£0			£0
Family Support Worker	£0			£0
Numeracy & Literacy Service	£0			£0
Development of Victim Component in Offender Programme	£0			£0
Total Non Core Services	£636,242	£103,834	£277,933	£461,017
Actual Overheads (restricted within 8% of the allocation)		£85,124	£33,464	£59,588
Overall Total	£1,070,072	£802,432	£451,766	£1,334,197

CERTIFICATION

I certify that the amounts shown have been spent on the above services in the financial year.
 Further information may be obtained from Lynn Young, Financial Officer

Signed *Lynn Young* Chief Financial Officer
 Date: 20/6/09

Important Note:

Andrews House, Regent Road, Edinburgh EH1 3XD (carol.mckegney@scotland.gal.gov.uk) as soon after the end of the financial

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CRIMINAL JUSTICE SOCIAL WORK SERVICES
Lothian & Borders CJA - Annual Financial Statement 2008/09
Authority: WEST LOTHIAN COUNCIL

Service	WLC 2008/09 Allocation	Staff costs	Other costs	Total
Core				
Probation	£220,416	£180,101	£48,044	£448,561
Community Service	£348,017	£270,290	£4,650	£622,957
Social Enquiry Reports	£253,179	£195,337	£61,200	£510,706
Throughcare	£172,101	£325,600	£10,718	£508,419
Home Detention Curfew	£12,229	£2,000	£1,101	£5,330
HCI	£3,808	£4,312	£1,000	£9,120
FAO	£12,921	£12,020	£2,754	£27,695
Mandatory CAD	£35,922	£15,071	£2,050	£53,043
Observation	£105,222	£91,442	£10,957	£207,621
D&I	£63,328	£31,305	£9,107	£103,740
Count Services	£66,300	£51,492	£17,235	£135,027
Total Core Services	£1,367,343	£1,377,852	£237,240	£2,982,435
Involving OTTO Pilot Schemes for Lower Tenth Offenders Start Up Costs		£0		£0
Non Core				
Alcohol Education Project (Probation)				£0
Arrest Referral				£0
Arrest Referral - Drug Treatment				£0
Constructs P&SO	£145,100	£126,700	£6,289	£278,089
Caledonian Programme	£16,047	£0,484	£2,908	£19,439
Community Ex-Offender Groupwork Programme	£33,951	£17,921	£3,335	£55,207
Delivery of the National Training Programme	£19,500	£12,500	£0	£32,000
Domestic Violence				£0
DTTO	£201,000	£210,914	£71,286	£483,190
DTTO Pilot Schemes for Lower Tenth Offenders				£0
Employment Training	£9,250	£0,870	£10,101	£20,221
Fiscal Work Order Pools (from June 2008)	£41,007	£14,931	£22,767	£78,695
SACRO Intensive Probation Project				£0
Mandatory Drug Testing of Arrestees				£0
MARPA	£12,192	£12,002	£2,416	£26,610
Mediation and Separation				£0
Pathway Link Centre				£0
Supported Accommodation	£71,320	£33,620	£14,737	£120,677
Intentional Supervision & Monitoring, J.L.				£0
KP				£0
The Odega Drug Misuse Programme				£0
Throughcare Addiction Services				£0
Time to Change	£13,115	£12,202	£2,450	£27,767
Tuning Point				£0
New Service Development Funding				£0
Persistent Young Offenders Service				£0
Women Offender Programme Development				£0
Family Support Worker				£0
Alcohol & Literacy Service				£0
Development of Victim Concern in Offender Programmes				£0
Total Non Core Services	£647,343	£460,507	£138,403	£1,246,253
Actual Overhead (apportioned within n/w of the allocation)	£0	£0	£0	£0
Overall Total	£2,014,686	£1,838,359	£375,643	£4,228,681

CERTIFICATION

I certify that the amounts shown have been spent on the above services in the financial year.

Further information may be obtained from Finance Manager

Signed Donald Fowler Director of Finance

Important Note:

Completed Forms should be returned to Carol McCreaney, Scottish Executive Justice Department, Community Justice Services, 2L Andrews House, Regent Road, Edinburgh EH1 1SD (carol.mcCreaney@scotland.gov.uk) as soon after the end of the financial year as possible and no later than 30 September 2009.

FOR SCOTTISH EXECUTIVE USE	Received on:	By:
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Independent Auditor's Report

Independent auditor's report to the members of Lothian and Borders Community Justice Authority, the Auditor General for Scotland and the Scottish Parliament

I certify that I have audited the financial statements of Lothian and Borders Community Justice Authority for the year ended 31 March 2009 under Part VII of the Local Government (Scotland) Act 1973. The financial statements comprise the Income and Expenditure Account, Statement of Movement on the General Fund Balance, Statement of Total Recognised Gains and Losses, Balance Sheet and Cash-Flow Statement, and the related notes and the Statement of Accounting Policies. These financial statements have been prepared under the accounting policies set out within them.

This report is made solely to the parties to whom it is addressed in accordance with the Public Finance and Accountability (Scotland) Act 2000 and for no other purpose. In accordance with paragraph 123 of the Code of Audit Practice approved by the Auditor General for Scotland, I do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

Respective responsibilities of the authority, Chief Officer and auditor

The Community Justice Authority and Chief Officer are responsible for preparing the financial statements in accordance with the Management of Offenders etc. (Scotland) Act 2005 and regulations made thereunder. The Chief Officer is also responsible for ensuring the regularity of expenditure and receipts. These responsibilities are set out in the Statement of Accountable Officer's Responsibilities.

My responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland) as required by the Code of Audit Practice approved by the Auditor General for Scotland.

I report to you my opinion as to whether the financial statements give a true and fair view and whether the financial statements have been properly prepared in accordance with the Management of Offenders etc. (Scotland) Act 2005 and regulations made thereunder. I also report whether in all material respects the expenditure and receipts shown in the financial statements were incurred or applied in accordance with any applicable enactments and guidance issued by the Scottish Ministers.

In addition, I report to you if, in my opinion, the body has not kept proper accounting records, or if I have not received all the information and explanations I require for my audit.

I review whether the Statement on the System of Internal Financial Control reflects the body's compliance with the Scottish Government's guidance, and I report if, in my opinion, it does not. I am not required to consider whether this statement covers all risks and controls, or form an opinion on the effectiveness of the body's corporate governance procedures or its risk and control procedures.

I read the other information published with the financial statements and consider whether it is consistent with the audited financial statements. This other information comprises only the Chief Officer's Report. I consider the implications for my report if I become aware of any apparent misstatements or material inconsistencies with the financial statements. My responsibilities do not extend to any other information.

Basis of audit opinion

I conducted my audit in accordance with the Public Finance and Accountability (Scotland) Act 2000 and International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board as required by the Code of Audit Practice approved by the Auditor General for Scotland. My audit includes examination, on a test basis, of evidence relevant to the amounts, disclosures and regularity of expenditure and receipts included in the financial statements. It also includes an assessment of the significant estimates and judgements made by the authority and Chief Officer in the preparation of the financial statements, and of whether the accounting policies are most appropriate to the body's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error, and that in all material respects the expenditure and receipts shown in the financial statements were incurred or applied in accordance with any applicable enactments and guidance issued by the Scottish Ministers. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

Financial statements

In my opinion

- the financial statements give a true and fair view, in accordance with the Management of Offenders etc. (Scotland) Act 2005 and regulations made thereunder, of the state of affairs of the body as at 31 March 2009 and of its net operating cost and cash flows for the year then ended; and
- the financial statements have been properly prepared in accordance with the Management of Offenders etc. (Scotland) Act 2005 and regulations made thereunder.

Regularity

In my opinion in all material respects the expenditure and receipts shown in the financial statements were incurred or applied in accordance with any applicable enactments and guidance issued by the Scottish Ministers.

Alasdair Craik

Alasdair Craik FCCA
Senior Audit Manager
Audit Scotland – Audit Services
Osborne House
1/5 Osborne Terrace
Edinburgh
EH12 5HG

30 October 2009