

**MINUTE OF THE MEETING OF THE
LOTHIAN & BORDERS COMMUNITY JUSTICE AUTHORITY**

4th December 2008

Elected Members: Cllr John Muir (WLC)(**Chair**); Cllr Margot Russell (MLC); Cllr Kenny McLeod (ELC); Cllr Paul Edie(CEC); Cllr Sandy Scott (SBC)

The CJA Meeting was cancelled due to adverse weather and all parties were advised accordingly.

Subsequent to the cancellation of the meeting, the Elected Members have formally approved the following items from the CJA Meeting Agenda and Papers. All other matters will be carried forward to the next CJA Meeting.

3. MATTERS ARISING

3.1 ICM – Integrated Case Management

Decision

1. The members noted the half yearly report
2. The Members have requested Scottish Prison Service to provide a position statement for the next CJA meeting in respect of the availability of video conferencing in HMP Kilmarnock.

3.2 Section 27 Subsidy

Decision

1. The Members have approved West Lothian's approach to providing a subsidy to their Section 27 grant and also approve the exclusion of this subsidy from quarterly and end of year finance Section 27 reports.

5.2 ACTION PLAN 2009-10

The Action Plan 2009-10 includes new work streams not included in the original Area Plan and members were asked to approve the addition of these outcomes in the quarterly reporting matrix from April 2009.

Decision

1. Members approved the inclusion of the new work streams for 2009-10 from April 2009.

5.3 CHAOTIC LIVES REPORT

The Chaotic Lives report was circulated with the Agenda and Papers for Members approval.

Decision

1. Members have accepted the Chaotic Lives report and note the recommendations contained in the report. The Chaotic Lives report will be published by the CJA in 2009.

6. COMMUNITY VISIBILITY PROJECT

A newsletter to promote the Community Service work in Lothian & Borders will be produced and circulated by January 2009.

New guidance is being developed which will replace the current Community Service section of the existing National Objectives and Standards. The Government has recognised that additional funding will be needed to allow authorities to achieve the new objectives.

Decision

1. Members have approved the application of the current percentage allocation for the additional Community Service funding for this financial year.
2. The Members request the Chair of the Community Service Group to lead a review on the use of this funding from April 2009.

8. DATE OF NEXT MEETING and all 2009 MEETINGS

The Members have agreed the following dates for the next and subsequent CJA meetings in 2009:

Thursday 19th February – to be held at Musselburgh Racecourse

Thursday 23rd April – venue to be advised

Thursday 23rd July – venue to be advised

Thursday 22nd October – venue to be advised

The venues will be updated on the CJA website www.cjalb.co.uk